June 17, 2019

Dear Parents,

We are in the process of applying for ACT accommodations for your current or rising 11th grader. The process requires us to submit documentation to ACT for review and approval prior to testing. The deadline for us to submit all forms, documentation required, and the signed request for application for accommodations is in November. Please make sure that the signed documents (there are 2) are returned ASAP so we can apply by the deadline. **There are no late application provisions, so please be timely. We will accept these any time before November’s deadline.**

We must apply to ACT for accommodations other than preferential seating, separate testing, and marks in test book (not bubbling an answer sheet). Should your child be approved for accommodations (ie-read aloud, extended time, multiple test sessions, etc…), we will provide those accommodations and the score is reportable to colleges. Should your child not be approved by ACT, we will provide accommodations but the scores are NOT COLLEGE REPORTABLE. If you want your child to have reportable scores and they are not approved by ACT for RA, ET, MTS, etc…, you will have to sign the waiver statement below so that we can test them in a standard setting without their accommodations.

This is a wonderful opportunity for a college-reportable application score, using an assessment paid for by CMS, and we want you to have the knowledge to make informed decisions about accommodations. **Please note: We will provide accommodations as documented on the IEP, 504, or ELL plan unless we get a signed waiver requesting us to test in a standard/approved setting by 2/3/20,** regardless of the ACT’s decision on approval/denial of accommodation requests. This could change whether your scores are college reportable (ie-only locally approvable accommodations mentioned above and/or ACT approved accommodations can be provided to get reportable scores). I urge you to consider your options and weigh the benefits of reportable scores vs. accommodated sessions.

Please initial EACH line below*(if you do not approve a waiver of accommodations, skip 2nd statement):*

\_\_\_\_\_\_I want you to apply for accommodations via ACT and have signed the document attached

\_\_\_\_\_\_If my application for ACT approved accommodations is denied, I would like my child to test in a

standard/locally approved setting so the scores are reportable to colleges. I waive my child’s

accommodation rights during the ACT test, to be given in March 2020.

\_\_\_\_\_\_ I understand that if my child’s application for accommodations is denied, MCHS will provide any

accommodations on the current IEP (current copy in force as of **2/3/20**), regardless of how it impacts the score reporting unless I waive my child’s accommodations in the event of a denial.

\_\_\_\_\_\_ I understand that I have to re-apply each time they take an ACT given test. My child’s school will

coordinate the process for the 11th grade, 3/2020, on campus session only. Accommodations for any other ACT sessions my child attends must be coordinated by myself and ACT.org.

\_\_\_\_\_\_I understand that if my child is approved for ACT accommodations, they will be tested in an accommodated

session and their scores will be reportable. No waiver of rights will be initiated at that time/needed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

Date R/C

\_\_\_\_\_\_\_\_\_\_\_